

Performance and Governance Committee 2011/12 – Work Plan

Topic	13 March 2012	June 2012	September 2012	November 2012	January 2013
Governance	<p><i>Annual review of Terms of Reference</i></p> <p>Update of the Council's Anti-Fraud and Corruption Strategy to reflect the requirements of the Bribery Act 2010 (commencement Order 2011).</p>				
Internal Audit (Irregularities to be reported confidentially as & when necessary)	<p>Internal Audit Plan</p> <p>Q3 Progress Report</p>	<p>Review of effectiveness of Internal Audit</p> <p>Annual Governance Statement</p> <p>Internal Audit Annual Report</p>			Q2 Report
Risk Management		Risk Management Plan			Update
Accounts and External Audit	Annual Audit Plan		<p>Draft Statement of Accounts</p> <p>Outcome of the External Audit</p>		District Auditor's Annual Audit Letter

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Treasury Management & Investment Strategy				Treasury Management Update	Treasury Management Strategy 2012/13
Strategic Business & Finance Planning (Budget Strategy)				Budget Strategy	
Budget Monitoring	January Figures	Outturn Figures	July Figures	September figures	November Figures
Property			Asset Management Property Review Update		
Performance Management	Performance Report	End of Year Results	Performance Report	Performance Report	
Other	Finance Advisory Board Minutes(if met)	Finance Advisory Board Minutes(if met)	Finance Advisory Board Minutes(if met)	Annual Complaints Monitoring Report Finance Advisory Board Minutes(if met)	Finance Advisory Board Minutes(if met)

* The Professional Services Manager to produce a report on occupancy of the Argyle Road council building once MOAT has moved in.